

DAV COLLEGE MANAGING COMMITTEE (DAVCMC)

DAV RECRUITMENT 2026 | DOCUMENT VERIFICATION & CBT NOTICE

Official Notice & Candidate Instructions for Document Verification

VERIFICATION CENTRE - M N JHA DAV PUBLIC SCHOOL, JHANJHARPUR, MADHUBANI, BIHAR, - 847403 (BR-047)

1. SCHEDULE & KEY DATES

Phase	Activity / Stage	Timeline / Schedule	Operating Window	Status / Remarks
Phase 1	Online Application & Form Submission	16 Sept 2026 – 08 Oct 2026	Till 8:00 PM	Form Ready for Verification
Phase 2	Physical Document Verification at DAV School	25 Sept 2026 – 16 Oct 2026	9:00 AM – 2:00 PM (Working Days)	Mandatory In-Person Presence
Phase 3	Online Exam Fee Payment (₹300)	Within 7 Days of Verification	davrecruit.davcmc.in	Status: Verified & Approved
Phase 4	Computer-Based Test (CBT) Examination	December 2026	As per Admit Card	Admit Card release in Nov 2026

2. MANDATORY DOCUMENTS CHECKLIST (ORIGINALS + 1 SET SELF-ATTESTED COPIES)

S.No.	Document Category	Specific Documents Required	Applicability	Verification Instructions
1	Application Form	Printed application form showing 'Form Ready for Verification'	All Candidates	Must show generated Registration No.
2	Proof of Identity & Age	Aadhaar / Voter ID / Passport & Class 10 Certificate / Marksheet	All Candidates	DOB must strictly match Class 10 certificate
3	Academic Qualifications	12th, Graduation & Post-Graduation marksheets & Other Certificates	UG: All PG: PGT	Minimum 50% marks in relevant subject
4	Professional Degrees	B.Ed. / D.El.Ed. / NTT passing marksheets and certificates	Teaching Posts	NCTE recognized institute is compulsory
5	Eligibility Tests	CTET / STET Certificate and Scorecard	PRT & TGT Candidates	Must be valid as per NCTE/CBSE norms
6	Experience Certificates (Optional)**	Service & experience certificates from recognized schools	Experienced Applicants	On official institutional letterhead with seal
7	Passport Photographs (Optional)**	2 to 3 recent passport-size colored photographs	All Candidates	Must be identical to photo uploaded online

3. CRITICAL RULES & INSTRUCTIONS FOR CANDIDATES

RULE 1: STATUS VERIFICATION	Candidates must regularly monitor their portal login at davrecruit.davcmc.in . Only when status turns to 'VERIFIED AND APPROVED' can fee payment be processed.
RULE 2: FEE PAYMENT DEADLINE	Online payment of ₹300 must be made within exactly 7 days of approval. Unpaid forms will be permanently rejected.
RULE 3: CONFLICT OF INTEREST	Strict prohibition: Candidates are NOT allowed to take the CBT at any DAV center where a spouse, parent, child, or sibling is employed or working
RULE 4: VENUE TIMINGS	Verification counters operate strictly from 9:00 AM to 2:00 PM on working days. Reach venue early with original documents arranged in order. The verification process will take a couple of hours, so please do not panic.

Applicable : only For M N Jha DAV Public School, Jhanjharpur, Madhubani - Verification Centre.